

Capital Gains Tax – Checklist

Real Estate (Non-main residence)

- Property Purchase contract
- Property Sale contract
- Conveyancers/or solicitors statement of adjustments for purchase and sale
- Stamp Duty on purchase
- Legal fees on Purchase and Sale
- Capital Works, ie Renovations
- Holding Costs, including unclaimed expenses eg. interest, rates etc.
- Surveyor Reports, Depreciation and Building Reports
- Any revaluation documents or details on Sold property
- Any sub-division documents
- Approximate dates when rented out whilst used as an investment property
- Approximate dates as main residence

Shares

- Share Purchase & Sale contract notes & Share Registry Holding Statements
- Stockbroker Contract notes
- Bonus Share issues
- Dividend Reinvestment (DRP) notes
- Share Buy Backs, Takeovers, Rights Offers, and Share Placement paperwork
- Employee Share Scheme rulings and offer documents
- Any other Offers and Share Placement paperwork
- Travel to brokers and financial advisors

Personal Use Assets

- NOTE:** Only purchases over \$10,000
- Personal Use Assets include Boats; Caravans; Furniture; Electrical Goods; Household items
- ALL** Asset Sale documents
- ALL** Asset Purchase documents

Managed Fund and Investments

- Any Managed Fund tax statements and Distribution statements
- Any bank statements related to the Managed Fund etc.
- Investment strategy, financial planners Statement of Advice
- Travel to brokers and financial advisors
- Any other fees (ie. legal, solicitor relating to Managed Funds)
- Any other paperwork on Investments held or sold.

Collectables

- NOTE:** Only purchases over \$500
- Collectables include Paintings; Drawings; Sculptures; Jewellery; Antiques; Coins and Medallions; Books; Postage Stamps; Trading Cards
- ALL** Collectable Sale documents
- ALL** Collectable Purchase documents